



Behind Niimboto Complex | Okangwena, Ondangwa
083 729 2200 | admin@rhodesprivateschool.com | www.rhodesprivateschool.com

DEBIT- ORDER FORM

Kindly complete this debit order form as this is the most preferred payment method at Rhodes. This substantially reduces the administrative burden when identifying deposits into our bank account and allocating them to the correct learner's account. We rely on predictable monthly cash flow to manage our affairs.

NOTICE

Please complete this debit- order form and deliver it by hand at our school's office before 01 December 2024. The hard copy of the form is available at the school's reception.

DEBTOR'S DETAILS

Full names:

ID no.:

Nationality:

Cell no.:

Address:

Email Address:

Full names:												
Nationality:												
Cell no.:												
Address:												
Email Address:												

BANKING DETAILS AND ARRANGEMENTS

Banking Details:

Bank name:

Account name:

Account no.:

Account type:

Branch name:

Branch no.:

Bank name:												
Account name:												
Account no.:												
Account type:												
Branch name:												
Branch no.:												

Learner Details

Learner 1 name

Learner 2 name

Learner 3 name

Learner 4 name

Total amount

Grade

Grade

Grade

Grade

Mark with an X in the suitable box:

Debit date: 1st 2nd 5th 15th 25th 31st

Terms & Conditions:

This signed authority and mandate refers to the Rhodes Private School cc contract on signature hereof (the agreement). I hereby authorize the Rhodes Private School cc finance department to issue and deliver payment instructions to the bank for collection against my account at the above mentioned bank (or any other bank or branch to which I may transfer my account) on condition that the sum of such payment instructions will never exceed my obligations as agreed to in the agreement, commencing on the commencement date and continuing until this authority and mandate is terminated by me by giving our financial department notice in writing of no less than 20 ordinary working days and delivered by hand to the school's principal.

Debit my account with the debit amount on the payment day of each month commencing on the payment day of the month following the contract date. In the event that the payment date falls on a Saturday or Sunday, the payment date will automatically be the Friday before. In the event of a public holiday, payment date will automatically be the day before the holiday. I acknowledge that the payment date may change in December of every year, and I agree that the payment date may be aligned as to when I receive my salary or wages. Further, if there are insufficient funds in the nominated account to meet the obligation, Rhodes Private School cc is entitled to track my account and re-present the instruction for payment as soon as sufficient funds are available in my account. I understand that the withdrawals hereby authorized will be processed through a computerized system provided by Namibian banks and I also understand that the details of each withdrawal will be printed on my bank statement. Each transaction will contain a number, which must be included in the said payment instruction, and if provided to you, should enable you to identify the agreement. A payment reference is added to this form before the issuing of any payment instruction.

Mandate: I acknowledge that all payment instructions issued by you shall be treated by my above- mentioned bank as if the instructions had been issued by me personally.

Cancellation: I agree that, although this authority and mandate may be cancelled by me, the cancellation will not cancel the agreement. I shall not be entitled to any refund of any amount which you have withdrawn while this authority was in force, if such amounts were legally owing to you.

Assignment: I agree that, although this authority may be ceded to or assigned to a third party if the agreement is also ceded or assigned to that third party, but in absence of such assignment of the agreement, this authority and mandate cannot be assigned to any third party.

Privacy of information: Rhodes Private School cc collects and processes the above personal information to ensure account payments, we will not share this information outside of the Rhodes Private School company. To provide account holders with an effective service, we may be required to share this information with appointed and accredited and compliant debt collectors, as well as with any regulatory bodies as the law requires.

Signed at _____ on this _____ day of _____ 202__.

Debtor's signature: _____ Date: _____